

The Estelline City Council met on Wednesday, February 7, 2024 at the Estelline City Office. Those present included Mayor Ross Brandsrud, Ryan Miller, Mike Ward, Cheryl Squires, Josh Cokens, Mike Gunderson, Julie Rieckman, Lesley Matthys, Jason Hanssen, Jenna Aderhold, and Todd Kays, 1<sup>st</sup> District.

Mayor Brandsrud called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Motion to adopt the agenda was made by J. Rieckman, second by M. Gunderson. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:  
No one was present.

The minutes of the January 8<sup>th</sup> and January 17<sup>th</sup> meetings were presented for approval. Motion by J. Rieckman, second by C. Squires to approve the meeting minutes as presented. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by M. Ward, second by R. Miller. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by R. Miller, second by J. Cokens to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

#### AMBULANCE

ITC, telephone \$92.82; AT & T, cell phone \$46.03; First Net, wireless \$40.04; PCC, billing fees \$528.88; Country Corner, fuel/supplies \$207.49; Bound Tree, supplies \$5.89; SD Ambulance Assoc., conference \$100.00; Estelline Journal, advertisement \$30.00, Tracy Laue, reimbursement \$102.00;

#### PUBLICATIONS

Estelline Journal, minutes/notices \$278.24;

#### LEGAL

Foley & Foley Law Office, legal fees \$174.20;

#### POLICE

Hamlin County, contract law \$4,008.33;

#### MAYOR & COUNCIL

Ross Brandsrud, council fee/governing board \$475.00; Cheryl Squires, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Mike Ward, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$175.00; Mike Gunderson, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00;

#### ELECTRIC

WAPA, power \$16,329.42; Heartland, power \$9,272.74; East River, transmission \$2,594.88; ITC, load mgmt. internet \$97.80; SD Dept of Revenue, sales tax \$3,155.80; Bauman Electric, materials/labor \$130.89;

#### FIRE

Light & Power, utilities \$120.26; Estelline Community Oil, LP/fuel \$624.12;

#### BUILDING

ITC, telephone \$117.90; Estelline Community Oil, fuel \$91.09; Light & Power, utilities \$1,195.20; LeRoy Warborg, maint. \$67.50; Lowes, supplies \$28.32; Runnings, supplies \$153.86;

#### FINANCE OFFICE

ITC, telephone \$161.71; Light & Power, utilities \$337.49; Lowes, supplies \$8.24;

#### SOLID WASTE

Cook's Wastepaper, garbage collection \$5,317.27; SD Dept of Revenue, sales tax \$292.96;

#### SEWER

Light & Power, utilities \$240.27; NW Energy, utilities \$13.97;

#### STREET

Light & Power, utilities \$609.60; Estelline Community Oil, fuel \$506.78; Kibble Equipment, supplies \$489.52; Transource, supplies \$195.72;

#### LANDFILL

AT& T, cell phone \$46.03;

#### SIGN

Light & Power, utilities \$28.21; AT & T, wireless \$49.47;

#### WATER

Light & Power, utilities \$617.72; SD Public Health Lab, samples \$42.00; Hawkins, supplies \$1,125.35; Ferguson Waterworks, supplies \$983.67;

MISC.

Equipment Super Savers, equipment savings acct. \$4,983.34; Wellmark Blue Cross, health insurance \$1,582.58; Delta Dental, insurance \$162.10; American Family, insurance \$255.84; SD Retirement, retirement \$2,575.32; Avesis, vision ins. \$23.76; Reliabank, gift card \$1,002.50; Wards Store, supplies \$60.32; Petty Cash, replenish fund \$34.76; Office Peeps, copier/supplies \$1,355.67; First District, dues \$1,055.75.

ENCC Payables: \$77,018.03

ENCC Payroll: \$168,188.14

Mayor Brandsrud reported progress on removing trees from the landfill. We will be contacting HD Electric to help with high voltage needs.

Jason Hanssen reported ENCC has had steady enrollment and staffing. There have been more referrals coming their way.

Cheryl Squires reported that there was no new news from Economic Development in January.

Mayor Brandsrud reported that the new skid steer has been delivered.

New Business:

A quote on materials and installation to improve nurse station for ENCC was presented for \$4,489.80 from Vertex Construction. Motion was made by R. Miller, second by J. Cokens to approve. With all voting aye, motion carried.

A quote for painting hallways for ENCC was presented for \$3,125.00 from Shannon Crooks Painting Inc. Motion was made by R. Miller, second by J. Cokens to approve. With all voting aye, motion carried.

Department of Health and Human Services has imposed a penalty to ENCC for one deficiency that was found during the Annual Survey. Motion was made by R. Miller, second by J. Rieckman to approve. With all voting aye, motion carried.

A motion was made by M. Gunderson, second by J. Rieckman to approve the retainer fee from Code Enforcement Specialists for 2024. With all voting nay, motion fails.

A motion was made by J. Cokens, second by R. Miller to approve the Hazardous Mitigation Grant for a generator for the Estelline School District. With all voting aye, motion carried.

A motion was made by M. Ward, second by C. Squires to approve the conditional commitment from the South Dakota Housing Development Authority for a grant. With all voting aye, motion carried.

Todd Kays with 1<sup>st</sup> District presented a pre-disaster mitigation plan and risk assessment. Over the next few months council will be looking at zoning, infrastructure plan, and city ordinances.

Shane Waterman with IMEG was brought into the meeting via phone call. A motion was made by J. Cokens, second by M. Gunderson to approve the engineering design service fees. With all voting aye, motion carried.

A motion was made by M. Ward, second by C. Squires to move into Executive Session as per SDCL 1-25-2 (1) at 8:13 PM for Wage Review. With all voting aye, motion carried. Mayor Bransrud declared out of Executive Session at 8:15 PM.

Motion by J. Cokens, second by M. Gunderson to approve the wage review as presented. With all voting aye, motion carried.

ENCC

Wages Presented for Approval:

Elena Brandsrud, CNA \$20.02

Veronica Martinez, Dietary Aide \$16.49

Peggy Plaisted, LPM \$31.20

NEW HIRES

Cadanse Harmon, NA \$16.22

CITY

Jordan Busch, Maint. \$25.44

With there being no further business, motion to adjourn at 8:18 PM was made by C. Squires, second by J. Rieckman. With all voting aye, motion carried.

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Ross Brandsrud, Mayor

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Lesley Matthys, Finance Officer